

## **Mizzou Professional Development Council**

### **Annual AI Showcase Event**

#### **Theme: Preparing Students & Ourselves for AI in the New Workplace**

#### **Request for Proposals: 30-minute Breakout Sessions**

**Proposal Deadline:** February 16, 2026 (please submit by 11:59pm)

**Submit Proposals To:** Assistant Provost Shruti Rana ([srana@missouri.edu](mailto:srana@missouri.edu)) and Brooke Hartman, Office of the Provost ([hartmanem@missouri.edu](mailto:hartmanem@missouri.edu)), please include the email subject line “PD Council-AI Showcase Breakout Proposal”. We plan to update submitters on the status of their proposal during the week of February 23.

The [Mizzou Professional Development Council](#) is soliciting proposals for 30-minute breakout sessions as part of its 2nd Annual AI Showcase event (see [here](#) for info on last year’s event). This year’s event, to be held on March 12, from 12:30-3:30pm, will focus on fostering a reciprocal dialogue among faculty and staff, industry partners, and alumni on how we on campus are preparing students for AI in the workplace, and for industry and alums to share the AI skills they are looking for in hiring and how they utilize AI in the workplace. Our definition of “workplace” would include not just the workplaces our students and alums are preparing for but the workplaces for our Mizzou faculty and staff as well. Submit proposals for the breakout sessions which will be held in 6-8 concurrent sessions running from 1:30-3:30 pm.

#### **Breakout Session Format/Expectations**

- **Session length:** 30 minutes total
- **Recommended structure:**
  - **15–20 minutes:** Demonstrations, case studies or interactive presentations
  - **Remaining time:** Q&A and facilitated discussion with audience members
- **Session style:** Proposals should be designed to be interactive and generate actionable learning and dialogue. Sessions may be led by faculty, staff, alumni, employers, or co-presented across groups. Our intended audience is Mizzou faculty and staff though all members of our campus community are welcome.

#### **Priority Topic Areas**

Proposals may address one or more of the following topic areas:

- **Industry and Alumni Perspectives: Skills and Signals**
  - AI skills and competencies desired in interns/graduates (foundational and role-specific)
  - How AI is showing up in job descriptions, interviews, onboarding, and performance expectations
  - Examples of responsible AI use in the workforce
- **Classroom Perspectives: Teaching and Preparing Students**
  - How AI is being used in instruction, assignments, and assessment
  - Teaching students to evaluate AI output, cite/attribute appropriately, and use AI responsibly
  - Helping students articulate uniquely human contributions
  - Discipline-specific AI literacy and workplace readiness strategies
- **Our Mizzou Workplace Perspectives: How Mizzou Staff and Faculty Can Utilize AI**
  - AI-enabled approaches that improve efficiency, quality, accessibility, or decision-making
  - Use cases in student-facing services, communications, process improvement, analysis, and operational support
  - Lessons learned, implementation considerations, and practical adoption strategies

## **Proposal Submission Requirements**

Each proposal must include the following:

- **Session title and topic**
- **Session summary:** 300 words or less, providing a short description of what will be shared and learning objectives for the session, and intended audience.
- **Speaker Information**
  - **Speaker name(s)**
  - **Title(s) and organization/department**
  - **Brief bio (100–200 words each or link to web bio or LinkedIn profile)**
  - **Email/contact information**

## **Submission Instructions:**

Submit proposals to: [srana@missouri.edu](mailto:srana@missouri.edu); [hartmanem@missouri.edu](mailto:hartmanem@missouri.edu)  
 Email subject line: “PD Council-AI Showcase Breakout Proposal”

Questions may be directed to:

**Shruti Rana, Assistant Provost for Strategic Faculty Initiatives, Professional Development Council, [srana@missouri.edu](mailto:srana@missouri.edu)**

